



JOINT MEETING OF
CONTRA COSTA MAYORS CONFERENCE
&
CONTRA COSTA CITY SELECTION COMMITTEE

Thursday, December 3, 2020

Held via Teleconference due to COVID 19 Requirements

6:30 P.M. BUSINESS MEETING

Log-in information will be provided prior to the meeting.

Pursuant to Executive Orders N2520 and N3920, Teleconference Restrictions of the Brown Act Have been Suspended, as has the requirement to Provide a Physical Location for Members of the Public to Participate in the meeting. Members of the Public may not be able to participate directly through the teleconference platform:

Public Comments may be submitted via email to: gjpokorn@lmi.net. Email must contain in the subject line either “Mayors Conference/City Selection Committee 5/7/2020 - Public Comments Not on the Agenda” OR “Mayors Conference/City Selection Committee 5/7/2020 Public Comments Agenda Item #___”. Each public comment must include the commenter’s name and city of residence, followed by the comments, as well as the organization represented, if appropriate. The Mayors Conference cannot guarantee that its network and/or the site will be uninterrupted.

To ensure that the Conference/CSC Board receives your comments prior to taking action, you are strongly encouraged to submit your comments in writing in advance of the meeting. Comments received up until 12:00, noon, the day of the meeting, will be provided in advance to the Board members. All comments received will be included in the record of the meeting and should be limited to the equivalent of 2 minutes in length.



JOINT MEETING OF
CONTRA COSTA MAYORS CONFERENCE &
CONTRA COSTA CITY SELECTION COMMITTEE
Thursday Dec. 3, 2020

Meeting to be held via teleconference.

6:30 P.M. BUSINESS MEETING

Call Mayors Conference (Conference) and Contra Costa City Selection Committee (CSC) to Order & conduct Roll Call.

(Note: For CSC roll call, Mayors or representatives authorized to act on behalf of mayors, such as mayors pro tempore, and vice mayors, or a council member authorized by the city council to act in lieu of a mayor are qualified to vote as members of the CSC. A quorum of the CSC shall consist of at least 50% of the mayors or the authorized elected representatives of mayors of cities in the county. Thus, a CSC quorum will be at least ten mayors or mayor representatives.)

1. Program by County Health Services Dept: “The Power of Youth Messaging – Covid-19 Youth/Young Adult Ambassadors” featuring Cedrita Claiborne and Rynn Schumacher from the Co. Health Dept. as well as youth presenters.

2. Convene CSC for items 3-9, below.

3. Approval of minutes: (attached) of the July 9, 2020 meeting of the CSC.

Action: Move to approve the minutes of the July 9, 2020, CSC meeting.

4. CSC Appointment to the Bay Area Air Quality Management District Board (BAAQMDB): The two-year term of Martinez Council Member Mark Ross on the BAAQMDB will end January 6, 2021. Accordingly, the CSC needs to make an appointment to this position for a term starting January 7, 2021 and ending January 6, 2023.

Martinez Council Member Mark Ross submitted a self-nomination (attached) for the Board Member Position on the BAAQMDB. There were no other nominations for the position by the deadline.

Action: Move to apply the CSC rule and appoint Martinez Council Member Mark Ross as a member of the BAAQMDB for a term ending January 6, 2023.

5. Announcement of upcoming CSC appointment to the Delta Protection Commission (DPC): Oakley Council Member Michael Krieg has been serving as a Contra Costa cities representative on the Delta Protection Commission (DPC). Michael is leaving office and will no longer be an elected official, as required by CSC bylaws, after mid-December. Thus the CSC will make a new appointment for the balance of a term on the DPC expiring May 1, 2022 at the January 7, 2021 meeting.

Nominations for this position (and for other positions to follow) shall be filed by email with Executive Director, Gary Pokorny: gipokorn@lmi.net no later than 5 p.m., Tuesday, December 22, 2020.

6. Announcement of upcoming CSC appointment to the Local Agency Formation Commission (LAFCO): Antioch Mayor Sean Wright has been serving as a cities representative on LAFCO and will be leaving office and will no longer be an elected official, as required by CSC bylaws, after mid-December. Thus the CSC will make a new appointment for the balance of a term on LAFCO expiring May 4, 2023 at the January 7, 2021 meeting.

Nominations shall be filed in the usual manner, as noted above.

7. Announcement of upcoming CSC appointment to the Contra Costa Airport Land Use Commission (CCALUC): Oakley Council Member Claire Alaura has been serving as a cities representative on the CCALUC and will be leaving office and will no longer be an elected official, as required by CSC bylaws, after mid-December. Thus the CSC will make a new appointment for the balance of a term on CCALUC expiring May 1, 2022 at the January 7 meeting.

Nominations shall be filed in the usual manner, as noted above.

8. Announcement of call for nominations for Chair and Vice-Chair of the City Selection Committee (CSC) for 2021.

CSC Bylaws provide that the Chair and Vice-Chair of the CSC shall each serve a term of office for the calendar year. Nominations are solicited in December. Elections of Chair and Vice-Chair will take place at the January 7, 2021 meeting. ***The Chair and Vice-Chair of the CSC must each be the mayor of a Contra Costa city or town for the year 2021.*** Nominations shall be filed in the usual manner, as noted above.

9. Adjourn CSC meeting to January 7, 2021.

10. Call Conference back to order to consider balance of agenda:

11. Approval of Minutes: (attached) of the November 5, 2020 Conference meeting.

Action: Move to approve November 5, 2020 Mayors Conference minutes.

12. Announcement of call for nominations for Chair and Vice-Chair of the Mayors Conference for 2021.

Conference bylaws provide that the Chair and Vice-Chair of the Conference shall each serve a term of office for the calendar year. Nominations are solicited in December. Elections of Chair and Vice-Chair will take place at the January 7, 2021 meeting.

Nominees for Chair shall be either a mayor for 2021 or the current Conference Vice-Chair at the time of election. Nominees for Vice-Chair may be either a mayor or a council member at the time of election. Nominations shall be filed in the usual manner, as noted above.

13. Appointment of a member to represent Contra Costa cities on the Association of Bay Area Governments (ABAG) Board for the balance of a term ending June 30, 2021. The Conference has received two nominations (attached) for this position from Richmond Mayor Tom Butt and Lafayette Vice Mayor Susan Candell.

Action: Hold an election and appoint a person to the ABAG Board for the balance of a term of office extending to June 30, 2021. (Candidates may make a three-minute statement regarding their interest in and qualifications for the position.)

14. Announcement of upcoming Conference appointments to the Contra Costa Transportation Authority (CCTA): The current terms of Danville Council Member Newell Arnerich as member and of San Ramon Council Member Dave Hudson as alternate on the CCTA will end January 31, 2021. Nominations shall be filed in the usual manner, as noted above.

15. Announcement of upcoming Conference appointment to the East Bay Regional Communications System (EBRCS) Board: Brentwood Mayor Robert Taylor has been serving as an alternate member of the EBRCS Board. Mayor Taylor will be leaving office in December. The Conference will make a new appointment for the balance of a term on the EBRCS Board ending October 1, 2021 at the January 7 meeting. Nominations shall be filed in the usual manner, as noted above.

16. Announcement of upcoming appointment of a member of the Contra Costa Elections Citizen Advisory Committee. Mayor Bob Taylor has been serving as the Conference appointee to the Contra Costa Elections Advisory Committee for several years. This position is open-ended and an incumbent serves until that person is no longer an elected official or until resignation. The Conference will be making a new appointment to this Committee at the January 7 meeting. Nominations shall be filed in the usual manner, as noted above.

17. Announcement of upcoming Conference appointment to the East Bay Economic Development Alliance (EBEDA) Board: Antioch Mayor Sean Wright has been serving as a member of the EBEDA Board with a term expiring June 30, 2022 and will be leaving office after mid-December. Thus the Conference will make a new appointment for the balance of a term on the EBEDA Board expiring June 30, 2022 at the January 7, 2021 meeting. Nominations shall be filed in the usual manner, as noted above.

18. Conference Appointee Reports: This item is the time when city representatives to area-wide boards, commissions, and agencies may report on activities of the agency to which they are appointed.

19. Chair Announcements:

20. Mayor Announcements:

21. State and Federal Legislative Update:

22. County Supervisor Announcements:

23. League of California Cities Update: Samantha “Sam” Caygill, East Bay Division Public Affairs Manager.

24. Public Comments: *Members of the public are advised that public comments at this place should be confined to items not on the agenda and should be limited to **no more than 2 minutes in length**. No more than one speaker from any organization should address the mayors on the same evening.*

25. Reminder: Nominations for all positions announced in either of the two agendas above shall be filed by email with Executive Director, Gary Pokorny: gjpokorn@lmi.net no later than 5 p.m., Tuesday, December 22, 2020.

26. Adjourn Conference to January 7, 2021 virtual meeting.

**Deadline for next agenda is 5:00 p.m.
Tuesday, December 22, 2020.**

Brown Act Reminder: The Contra Costa Mayors Conference/City Selection Committee has a policy of complying with the letter and spirit of open meeting laws. Generally, off-agenda items may be taken up only if:

- 1. Two-thirds of Conference voting members find a need for immediate action exists and the need to take action came to the attention of the Conference after the agenda was prepared (Note: If fewer than two-thirds of Conference members are present, taking up an off-agenda item requires a unanimous vote); or*
- 2. A majority of the Conference finds an emergency (for example: work stoppage or disaster) exists.*

A majority of any city council may not, consistent with the Brown Act, discuss specific substantive issues among themselves at Conference meetings. Any such discussion is subject to the Brown Act and must occur in a City Council meeting that complies with Brown Act requirements.

UPCOMING MEETINGS - 2021

Meetings for the duration of pandemic restrictions will be held via teleconference. Once it is safe to resume meeting in person, the Conference will take up the meeting rotation where it left off in April 2020. Locations noted are those where the meeting would have been held if schedule had not been interrupted by the pandemic.

January 7, Moraga; February 4, Pleasant Hill; March 4, Brentwood; April 1, San Pablo.

MINUTES OF THE
CONTRA COSTA CITY SELECTION COMMITTEE

Thursday, July 9, 2020

Held via Zoom Teleconference due to COVID 19 Gathering Prohibition Requirements. Pursuant to Executive Orders N2520 and N3920, Teleconference Restrictions of the Brown Act Have been Suspended, as has the requirement to Provide a Physical Location for Members of the Public to Participate in the meeting. Members of the public were invited to participate via email or by joining the meeting via Zoom.

6:30 P.M. BUSINESS MEETING

CALL TO ORDER: Chair Gabe Quinto called the joint meeting to order at 6:35 pm.

ROLL CALL OF CITY DELEGATES:

Antioch: Mayor Sean Wright
Brentwood: Absent
Clayton: Mayor Julie Pierce
Concord: Mayor Timothy McGallian
Danville: Mayor Karen Stepper
El Cerrito: Mayor Greg Lyman
Hercules: Mayor Roland Esquivias
Lafayette: Mayor Mike Anderson
Martinez: Council Member Mark Ross
Moraga: Mayor Kymberleigh Korpus
Oakley: Absent
Orinda: Mayor Darlene Gee
Pinole: Mayor Roy Swearingen
Pittsburg: Mayor Jelani Killings
Pleasant Hill: Mayor Matthew Rinn
Richmond: Mayor Tom Butt
San Pablo: Mayor Arturo Cruz
San Ramon: Mayor Bill Clarkson
Walnut Creek: Mayor Loella Haskew

Conference Chair: El Cerrito Council Member Gabe Quinto

CSC Chair: El Cerrito Mayor Greg Lyman

The above delegates represented a quorum for both the Mayors Conference (Conference) and the City Selection Committee (CSC).

CITY SELECTION COMMITTEE ITEMS

1. **CSC Chair Lyman called the CSC to order for items 2 – 4, below.**

2. **Approval of Minutes:** Of the June 4, 2020 meeting of the CSC.

Action: Motion to approve the June 4, 2020 CSC minutes passed unanimously.

3. **CSC appointment to the Contra Costa Countywide Redevelopment Successor Agency Oversight Board (CCCRSAOB):** The previous term of Concord Council Member Laura Hoffmeister as alternate expired June 30, 2020. Council Member Hoffmeister has reapplied for this position and was the only nominee by the deadline.

Action: Motion to apply the CSC rule and reappoint Concord Council Member Laura Hoffmeister as the alternate member representing cities on the CCCRSAOB for a two-year term ending June 30, 2022 passed unanimously.

4. **CSC meeting was adjourned to December 3, 2020, to be held either at a regular city location or as a teleconference meeting to be determined by Covid 19 situation.**

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MINUTES OF THE
CONTRA COSTA MAYORS CONFERENCE MEETING
Thursday, November 5, 2020

Held via Zoom Teleconference due to pandemic.

CALL TO ORDER: Chair Gabriel Quinto called the meeting to order at 6:36 pm.

ROLL CALL OF CITY DELEGATES:

Antioch: Absent
Brentwood: Vice Mayor Joel Bryant
Clayton: Mayor Julie Pierce
Concord: Mayor Timothy McGallian
Danville: Mayor Karen Stepper
El Cerrito: Mayor Greg Lyman
Hercules: Mayor Roland Esquivas
Lafayette: Mayor Mike Anderson
Martinez: Mayor Rob Schroder
Moraga: Mayor Kymberleigh Korpus
Oakley: Absent
Orinda: Mayor Darlene Gee

Pinole: Mayor Roy Swearingen
Pittsburg: Mayor Jelani Killings
Pleasant Hill: Mayor Matthew Rinn
Richmond: Mayor Tom Butt
San Pablo: Mayor Arturo Cruz
San Ramon: Council Member Dave Hudson
Walnut Creek: Mayor Loella Haskew

Chair: Gabriel “Gabe” Quinto

The above delegates represented a quorum.

1. **Program:** Maureen Toms of the Contra Costa County Department of Community Development introduced Samantha Cohen, Jessica Fain, and Dana Brechwald, Bay Conservation and Development Commission staff members, who summarized a recently completed study of the likely impacts of rising sea levels on land areas and public infrastructure in Contra Costa County.

2. **Approval of Minutes:** of the October 1, 2020 Conference Meeting.

Action: Motion to approve the October 1, 2020 Mayors Conference minutes passed unanimously.

3. **Mayor Julie Pierce introduced San Pablo City Manager Matt Rodriguez who gave a presentation regarding developments in the Association of Bay Area Governments (ABAG) Regional Housing Numbers Allocation (RHNA) process.**

Following the presentation there was extensive discussion regarding the implications of the decision made at the October 15 Task Force meeting and various potential actions city councils might take including letters from individual cities explaining the impact upon each city if the Task Force recommendation is adopted.

4. **Announcement of upcoming Conference appointment for balance of Association of Bay Area Governments (ABAG) Board term currently filled by Julie Pierce.**

Clayton Mayor Julie Pierce is currently serving a two-year term extending to June 30, 2021 on the ABAG Board. Mayor Pierce is not running for reelection to the Clayton City Council this year. This means her term of office in Clayton will end in mid-December 2020 when election results are certified. Conference and ABAG bylaws both require any person representing cities on the ABAG Board to be an elected official. As a result, the Conference will be making an appointment for the balance of this term through June 30, 2021 at the December 3 meeting. It was noted that the Conference has received two self-nominations for this position from Richmond Mayor Tom Butt and Lafayette Vice Mayor Susan Candell.

Any additional nominations to represent the Conference for the balance of this term of office shall be filed by email with Executive Director, Gary Pokorny: gjpokorn@lmi.net

no later than 5 p.m., Wednesday, November 18, 2020.

5. Announcement of upcoming Conference appointments for both a new city representative and a new alternate city representative on the Contra Costa Hazardous Materials Commission. Based upon State law requirements, the County Hazardous Materials Commission needs to have three members and three alternates representing cities. Historically the Conference has appointed two members and two alternates. The Conference will be making appointments for one additional member and one additional alternate seat on this Commission for new terms starting January 1, 2021 and expiring December 31, 2024.

Nominations to represent the Conference for these new terms of office shall be filed by email with Executive Director, Gary Pokorny: gjpokorn@lmi.net no later than 5 p.m., Wednesday, November 18, 2020.

6. Announcement of upcoming City Selection Committee (CSC) appointment of a city representative on the Bay Area Air Quality Management District (BAAQMD). The two-year term of Martinez Council Member Mark Ross on the BAAQMD will end January 6, 2021. The CSC will be making a new appointment to this position for a term starting January 7, 2021 and ending January 6, 2023.

Nominations to represent cities for the balance of this term of office shall be filed by email with Executive Director, Gary Pokorny: gjpokorn@lmi.net no later than 5 p.m., Wednesday, November 18, 2020.

7. Conference Appointee Reports: Dave Hudson noted that Cindy Chavez would be the new Chair of the Air Board. Amy Worth noted that the Metropolitan Transportation Commission (MTC) and ABAG continue to work on Plan Bay Area 2050. She emphasized that future transportation dollars will be linked to housing production, underscoring the importance of the RHNA discussion. She noted that area transit agencies are working on a new iteration of the Clipper card for low-income riders. She also noted the worrisome increase in traffic across the toll bridges while transit ridership continues at very low levels. Carlyn Obringer noted that the Tsar Nicoulai Caviar Company located in Concord won the Food Innovation Award at the East Bay Economic Development Alliance Innovation Awards. She also noted a user survey recently completed by the East Bay Regional Parks District in which 97% of the respondents stated that parks are critical in dealing with covid. There was no costal cleanup this year, but there was a small but effective “virtual” cleanup. Newell Arnerich noted sales tax revenue for 2020 would be down because of the Covid shutdown but that the first two quarters for 2020 did not show much loss. The third quarter will be the one to watch. He noted that a new executive director for the Transportation Authority will likely be announced in a couple of weeks.

8. Chair Announcements: Chair Quinto recognized mayors who will be retiring from office in the next month, thanking them for their service.

9. **Mayor Announcements:** Retiring El Cerrito Mayor Greg Lyman thanked all of his colleagues for their service to the region, Julie Pierce thanked everyone for their support for Clayton and herself over the years and reiterated her offer to be available as a resource in the future. Kymberleigh Korpus thanked all for their support over the years. Arturo Cruz noted that there would be a free covid testing event in San Pablo at the West County Health Center.

10. **State and Federal Legislative Updates:** Congressman Mark Desaulnier talked about the challenges in Washington making it very hard to enact relief for the effects of the covid pandemic. He also addressed various issues here in the district such as the closing or conversion of several refineries in the county. He also expressed thanks for all of the work that mayors and council members do for their communities.

11. **County Supervisor Announcements:** Supervisor Diane Burgis noted that the 2020 census is now completed and that the self response participation rate in Contra Costa County was excellent thanks to all of the hard work by all partners in the effort including all cities. Contra Costa came in third among all counties in California. She also noted that covid cases are increasing causing the County Health Department to return some of the restrictions aimed at reducing transmission.

12. **League of California Cities Update:** Sam Caygill thanked Congressman DeSaulnier for his support of cities. She said the “virtual” League Annual Conference was well attended. She noted that Cindy Silva is now the League First Vice-President for 2021. She announced a League Legislation Briefing webinar on November 19 and thanked all retiring mayors and council members for their service.

13. **Public Comments:** None.

14. **Chair Quinto adjourned the meeting to a virtual meeting December 3, 2020.**

Deadline for December agenda is 5:00 p.m. [Wednesday, November 18, 2020.](#)

November 10, 2020
Mr. Gary Pokorny
Executive Director
Contra Costa Mayor's Conference
Re: Nomination of Mark Ross for
BAAQMD.

Dear Mr. Pokorny,

Please accept this letter as a self-nomination for reappointment to the Bay Area Air Quality Management District by the Mayor's Selection Committee at the December 2020 meeting.

I have always been proud to serve as one of the Mayor's Conference's representative, and have earnestly represented the cities of Contra Costa in the increasingly elusive quest for clean air and a healthy climate. As we have seen in 2020, the air we breathe bears life- and danger- either from particulate matter from fires and industry, or viral aerosols indoors bearing virus.

I have this as more as mission than undertaking, and would be honored to continue finding the best solutions for the our shared constituent's health and community well-being- should the Conference so deign.

Hence I am formally putting my name into nomination for the BAAQMD representative at the upcoming meeting.

Thanks for your assistance in passing this on to the Conference Mayors.

Best,
Mark Ross
Councilmember, Martinez
Mark Ross
Ross Company, Realtors
RCR Property Management
928 Main Street, Martinez, Ca. 94553

October 4, 2020

Dear Conference Chair Gabe Quinto,

I would like to introduce myself and let you know that I am interested in becoming the Contra Costa County ABAG representative. The bylaws clearly state that only the big cities can appoint non-elected representatives, so I encourage you to open up the nomination process as quickly so we don't leave our seat unfilled.

Currently I am the Vice Mayor of the City of Lafayette and our city's representative to ABAG and MTC. I have attended and spoken at ABAG Executive Board meetings and have written many letters as well as encouraged many of Lafayette's residents to also write letters on important ABAG topics. I will continue this effort regardless of my position within ABAG but would like to bring more strength to our voices moving forward as part of the ABAG Executive Board. I would also like to bring far more transparency and visibility into ABAG back to our County in the form of monthly written reports to the Mayors and cities. I hope that whoever is elected will make this pledge as well.

I support Julie Pierce's recent efforts to reach out to other counties, especially those who are also burdened with the bulk of the RHNA allocations in the current proposal. I have contacts in other counties and have contacts with councilmembers in the South Bay who we need to also bring into the conversation if we are, as cities, trying to change the methodology.

My big concern also lies with the total allocations for the Bay Area. I do not believe that the HCD's allocations are correct, which is confirmed by the Freddie Mac assessment¹ (pre-Covid) as well as the Embarcadero Institute's² uncovering of the double-counting in the HCD allocations. So not only do we need to question the proposed methodology, but we need to challenge the total number.

More importantly, the Bay Area is experiencing the largest economic hit likely in our history due to COVID-19, and we have literally no idea how this will play out over the next year. Right now, we see huge tech companies leaving the Bay Area, along with many of their workers. Our projections of job and population growth may instead be a huge job and population decline. Plan Bay Area 2050 does not even consider a decline, and HCD's models don't even allow for this. We clearly need better resources to plan for our future.

Sincerely,

Susan Candell
Vice Mayor, City of Lafayette

Susan Candell is a nuclear engineer by education and profession and has worked in the medical and industrial CT industry for 30 years. She is currently employed by Carl Zeiss Microscopy, Inc. in Pleasanton. She is married to Dr. Brian Candell, and her daughter Allison graduated from UCLA and is currently attending McGeorge School of Law. Her son Peter is a senior at Colorado State University majoring in Computer Science and Economics. Susan was elected to City Council in 2018.

¹ <http://www.freddie.mac.com/research/insight/20200227-the-housing-supply-shortage.page>

² <http://embarcaderoinstitute.com/wp-content/uploads/2020/09/Double-counting-in-the-Latest-Housing-Needs-Assessment-Sept-2020.pdf>

October 5, 2020

Fellow Mayors and Council Members,

As the current alternate to the ABAG Executive Board, I would be honored to step in and work closely to take the RHNA allocation process home successfully.

Please consider me as an applicant for the vacancy created by Julie Pierce leaving the Clayton Council. I have two years and four months left in my mayor's term, then I am also termed out.

Sincerely,

Mayor Tom Butt

450 Civic Center Plazas

Richmond, CA 94804

Phone: 510-620-6503

Direct: 510-231-7502

Cell: 510/220-1577

E-mail: tom.butt@intres.com

Tom Butt Political Website: <http://www.tombutt.com/>

Board member and past chair, [Local Government Commission](#)

Commissioner, [BCDC](#)

Commissioner, [Contra Costa LAFCO](#)

Member, [League of California Cities, Environmental Quality Policy Committee](#)

Member, [West Contra Costa Transportation Advisory Committee](#) (WCCTAC)

Commissioner and former chair, [Contra Costa Transportation Authority](#)

Board Member, Richmond Representative, Vice-chair, [MCE](#) (Marin Clean Energy)

[Resilient by Design Bay Area Challenge](#), Executive Committee

[Association of Bay Area Governments \(ABAG\)](#) Executive Committee Alternate

Messages that in some substantive way relate to the conduct of the public's business may be subject to disclosure under the California Public Records Act.