



MAYORS CONFERENCE MEETING

Thursday, December 6, 2018

Hosted by the City of Walnut Creek

Capital One Cafe, 1139 Main St., Walnut Creek, CA

(Parking available at various parking structures in the area.)

6:30 P.M. BUSINESS MEETING

Meeting will be our traditional Holiday Meeting with no formal program. Attendees are encouraged to bring spouses and partners as their guests.

Buffet Dinner with vegetarian option follows at the same location.

**DINNER RESERVATIONS ARE MADE THROUGH THE CITY OF WALNUT CREEK**

RSVP to: Kesava Washington, [washington@walnut-creek.org](mailto:washington@walnut-creek.org)  
(preferred) or 925-943-5812

**RESERVATION DEADLINE: 5pm, THURSDAY, Nov. 29, 2018**

Dinner Reservations: Two dinners are prepaid for each City. Please RSVP with the names and titles of all attendees. Others interested in having dinner should call or email the City of Walnut Creek, as noted above, and pay for their dinner at the door or mail payment to: City of Walnut Creek, Attn: Kesava Washington, 1666 N. Main St., Walnut Creek, CA 94596.

**Individuals will be billed for reservations made but not cancelled by the deadline. Dinner Cost: \$50.00**



# CONTRA COSTA

## COUNTY MAYORS CONFERENCE

Thursday, December 6, 2018 Agenda

Hosted by the City of Walnut Creek

6:30 P.M. BUSINESS MEETING

Call to Order; Pledge of Allegiance; Roll Call:

**1. Program:** Because this is the Holiday meeting there will be no formal program. Happy Holidays!

**2. Approval of Minutes:** (attached) of the November 1, 2018 Conference Meeting in Orinda.

**Recommended Action: Move to approve November 1, 2018 Conference minutes.**

**3. Announcement of opening of nominations for Chair and Vice-Chair of the Mayors Conference for 2019.**

Conference bylaws provide that both the Chair and Vice-Chair of the Conference shall serve terms of office for the calendar year. Nominations are solicited in December. Elections of Chair and Vice-Chair will take place at the January 10, 2019 meeting.

Nominees for Chair shall be either a mayor or the current Conference Vice-Chair at the time of election. Nominees for Vice-Chair may be either a mayor or a council member at the time of election.

Nominations for either of these positions shall be filed by email with the Executive Director, Gary Pokorny at: [gipokorn@lmi.net](mailto:gipokorn@lmi.net) no later than 5 p.m., Friday, December 21, 2018.

**4. Conference Appointments to the Contra Costa Hazardous Materials Commission (CCHMC):** The current four-year terms of office of Martinez Vice Mayor Lara DeLaney as a member and of Pleasant Hill Council Member Matthew Rinn as an alternate member on the CCHMC will expire December 31. There were no nominations or appointments at the November 2018 meeting; accordingly, the Conference needs to make appointments for new terms at the December 6, 2018 meeting.

El Cerrito Mayor Gabriel Quinto has applied for the member position via email (copy attached). There were no other nominations.

**Recommended Action: Move to apply Conference rule and appoint El Cerrito Mayor Gabriel Quinto to a member position on the CCHMC for a four-year term ending December 31, 2022.**

There was no nomination to fill the Alternate Position prior to the deadline.

**The Conference may take nominations from the floor and make an appointment of an alternate member at the meeting.**

**5. Announcement of the City Selection Committee appointment of an alternate member representing cities on the Contra Costa Local Agency Formation Commission (LAFCO):** At the November Conference meeting Richmond Mayor Tom Butt, who currently serves as the Alternate member on LAFCO, was appointed by the Mayors Conference to fill a Member position representing cities for a term starting December 11, 2018 and ending May 4, 2020.

As a result, there is a need to appoint a new Cities Alternate Representative to LAFCO for the remainder of a term ending May 4, 2019. The City Selection Committee will be making a new appointment for this term at the January 10, 2018 meeting.

Any person interested in serving in this position should submit a letter of nomination to the Executive Director at: [gjpokorn@lmi.net](mailto:gjpokorn@lmi.net) no later than 5 p.m., Friday, December 21, 2018.

**6. Announcement of an Upcoming Conference Appointment to the East Bay Regional Parks District Advisory Committee (EBRPD-AC).**

Moraga Mayor Dave Trotter will be stepping down from the Moraga City Council in December. As a result, there is a need to recommend a representative to the EBRPD-AC for the balance of a term ending Dec. 31, 2019.

Any person interested in serving in this position should submit a letter of nomination to the Executive Director at: [gjpokorn@lmi.net](mailto:gjpokorn@lmi.net) no later than 5 p.m., Friday, December 21, 2018.

**7. Conference Appointee Reports:** This item is the time when city representatives to area-wide boards, commissions, and agencies may report on relevant activities of the agency to which they are appointed.

**8. Chair Announcements:**

**9. Mayor Announcements:**

**10. State and Federal Legislative Update:**

**11. County Supervisor Announcements:**

**12. League of California Cities Update:** Samantha “Sam” Caygill, East Bay Division Public Affairs Manager.

**13. Public Comments:** *Members of the public are advised that public comments should be confined to items not on the agenda and should be limited to **no more than 2 minutes in length**. Also, no more than one speaker from any organization should address the mayors on the same evening.*

**14. Welcome to Walnut Creek by Mayor Cindy Silva.**

**15. Adjourn to January 10, 2018 meeting in Richmond.**

**Deadline for next agenda is 5:00 p.m.  
Friday, December 21, 2018.**

*Brown Act Reminder: The Contra Costa Mayors Conference has a policy of complying with the letter and spirit of open meeting laws. Generally, off-agenda items may be taken up only if:*

- 1. Two-thirds of Conference voting members find a need for immediate action exists and the need to take action came to the attention of the Conference after the agenda was prepared (Note: If fewer than two-thirds of Conference members are present, taking up an off-agenda item requires a unanimous vote); or*
- 2. A majority of the Conference finds an emergency (for example: work stoppage or disaster) exists.*

*A majority of any city council may not, consistent with the Brown Act, discuss specific substantive issues among themselves at Conference meetings. Any such discussion is subject to the Brown Act and must occur in a City Council meeting that complies with Brown Act requirements.*

## **UPCOMING MEETINGS**

**2019**

**January 10 – Richmond (one week late because of holiday furloughs)**

**February 7 – Concord,**

**March 7 – San Ramon,**

**April 4 – Oakley,**

**May 2 – Lafayette,**

**June 6 – Moraga,**

**July 11 – Pleasant Hill (One week late because of July 4 holiday)**

**August 1 – Brentwood,**

**September 5 – San Pablo,**

**October 3 – Antioch,**

**November 7 – El Cerrito,**

**December 5 – Martinez.**

**MINUTES**  
**Thursday, November 1, 2018**  
**CONTRA COSTA MAYORS CONFERENCE**  
**Hosted by the City of Orinda**

CALL TO ORDER: Chair Karen Stepper called the meeting to order at 6:30 pm.

ROLL CALL OF CITY DELEGATES:

Pinole: Mayor Timothy Banuelos  
Pittsburg: Mayor Dwaine "Pete" Longmire  
Pleasant Hill: Vice Mayor Kenneth Carlson  
Richmond: Mayor Tom Butt  
San Pablo: Vice Mayor Paul Morris  
San Ramon: Vice Mayor Phil O'Loane  
Walnut Creek: Mayor Justin Wedel  
Antioch: Mayor Sean Wright  
Brentwood: Mayor Bob Taylor  
Clayton: Mayor Keith Haydon  
Concord: Mayor Edi Birsan  
Danville: Council Member Karen Stepper  
El Cerrito: Mayor Gabriel Quinto  
Hercules: Mayor Chris Kelley  
Lafayette: Vice Mayor Cameron Burks  
Martinez: Council Member Mark Ross  
Moraga: Mayor Dave Trotter  
Oakley: Vice Mayor Claire Alaura  
Orinda: Mayor Amy Worth

Chair: Council Member Karen Stepper

The above delegates represented a quorum.

1. **Program:** Presentation by Lara DeLaney, Director, Contra Costa County Office of Reentry & Justice and Donte Blue, Deputy Director O.R.J. "Justice Reforms in Contra Costa County, post AB 109 - Public Safety Realignment."
2. **Approval of Minutes:** of the October 4, 2018 Conference meeting in Hercules.

**ACTION: Motion to approve the October 4, 2018 Conference minutes passed unanimously.**

**3. Conference Appointments to the Contra Costa Hazardous Materials Commission (CCHMC):** The current four-year terms of office of Martinez Vice Mayor Lara DeLaney as a member and of Pleasant Hill Council Member Matthew Rinn as an alternate member on the CCHMC will expire December 31, 2018. No appointments were made to these positions at the November meeting. Accordingly, the Conference renewed the solicitation for appointments to new terms to be appointed at the December meeting.

Any person interested in serving in either of these positions should submit a letter of nomination to the Executive Director at: [gjpokorn@lmi.net](mailto:gjpokorn@lmi.net) no later than 5 p.m., Tuesday, November 20, 2018.

**4. City Selection Committee appointment to the Bay Area Air Quality Management District (BAAQMD) Board:** The current two-year term of Martinez Council Member Mark Ross as a member of Board of the BAAQD will expire on January 6, 2019. Accordingly the Mayors Conference, acting as the City Selection Committee, a new appointment to this Board for a term ending January 1, 2021.

**Action: Motion to apply Conference rule and appoint Martinez Council Member Mark Ross to a Board Member position on the BAAQMD for a term ending January 1, 2021 passed unanimously.**

**5. City Selection Committee appointment to the Contra Costa Local Agency Formation Commission (LAFCO):** Lafayette Mayor Don Tatzin is retiring from office in Lafayette December 10, 2018. As a result, there is a need to appoint a new Cities Representative to LAFCO for the remainder of a term starting December 11, 2018 and ending May 4, 2020. Two individuals were nominated for this position. Prior to taking a vote, Antioch Mayor Sean Wright withdrew his nomination and urged the Conference Members to appoint Richmond Mayor Tom Butt who has served capably for several years in the alternate member capacity on LAFCO

**Action: Motion to appoint Richmond Mayor Tom Butt, effective December 11, 2018, to a seat on the Contra Costa Local Agency Formation Commission (LAFCO) for a term ending May 4, 2020 passed unanimously.**

**6. Adoption of 2019 Mayors Conference Budget.** At their October 4, 2018 meeting, the Conference Executive Committee recommended adoption of a budget for 2019 that represents a slight increase from the 2018 budget. As required by the Conference bylaws, this includes adoption of a schedule of Conference meeting locations for 2019.

The budget, as adopted, will result in dues for 2019 that are modestly increased from 2018. This is a result of having spent down Conference reserves over the last several years. This practice will end with the 2019 budget, resulting in a small increase in dues. The budget for 2019 also increases the charge for pre-paid meals by \$5 per meal. There will be adjustments to the billings for 2019 as a result of both of these changes and of

changes in the population estimates for each city.

**Action: Motion to adopt the 2019 Conference Budget and the schedule of meeting locations for 2019 as recommended by the Executive Committee passed unanimously.**

**7. Conference Appointee Reports:**

- Clayton Council Member Julie Pierce, speaking for both MTC and ABAG, noted that MTC is in the midst of recruiting a new Executive Director with a nationwide search underway with the goal of an appointment by mid-January. ABAG is studying housing with a “Casa” Task Force.
- Dave Hudson & Mark Ross speaking for the Air Board noted that the Air Board is pursuing purchase of a building in Richmond. They also noted that while 2% of vehicles are electric today that there is a goal of 90% electric vehicles by 2050. This will create a major demand for more electric vehicle charging stations in the Bay Area.
- Bob Taylor reminded all that next Tuesday is Election Day and, based on the volume of mail-in ballots being returned, a record turnout is predicted. He urged everyone to vote.

**8. Chair Announcements:** Chair Stepper noted that with the coming elections there would be a new roster published. She urged all elected officials to provide their personal telephone numbers and email addresses as these improve networking opportunities between and among local elected officials. She also recognized several local elected officials in attendance and thanked them for coming.

**9. Mayor Announcements:** Tom Butt noted that Richmond is looking forward to initiating new ferry service from Richmond to San Francisco on January 10, the date of our January meeting and hosting the Conference meeting at the Craneway Pavilion, site of the ferry terminal, for a double-header at that location that day. Paul Morris noted that San Pablo would be dedicating a new Women’s, Infant’s, and Children’s building November 20. Pete Longmire announced that Pittsburg had appointed a new City Attorney. Phil O’Loane noted that the new San Ramon City Center would open November 8. Mark Ross thanked Bob Taylor for his work on the County Elections Commission. Tim Banuelos noted that Debbie Long will be termed out of office in December and thanked her for her years of dedicated service to Pinole and to the Mayors Conference.

**10. State and Federal Legislator Announcements:** Staff for Senator Steve Glazer and Assemblywoman Catharine Baker noted various bills that the two had sponsored.

**11. County Supervisor announcements:** Supervisor Candace Andersen welcomed all to District 2, noted that election season is upon us and the Elections Division of the County is expecting 70% turnout next Tuesday, a record for an off-year election. The County will be updating its General Plan next year. The Housing Element will be especially important. The annual homeless person count will be in January. The dissolution of the Los Medanos Hospital District is proceeding.



12. **League of California Cities Update:** Samantha “Sam” Caygill, East Bay Division Public Affairs Manager noted several measures on the ballot that the League has a position on. She also announced a Nov. 28 League Leadership workshop.

13. **Public Comments:** Pinole Council Member Debbie Long thanked many of the people who have mentored and supported her during her city career. Grace Crunican, General Manager of BART, noted that while AB 2923 was enacted into law by the Legislature, BART continues to be committed to working with local jurisdictions as they have in the past. Linda Desch of Contra Costa Climate Leaders called attention to an upcoming workshop on Environmental Purchasing Policies. Moraga Vice Mayor Theresa Onoda thanked all who took part in the Jeanette Fritzke Memorial Walk. San Pablo Council Member Rich Kinney thanked Hercules Council Member Myrna deVera who is retiring in December.

14. **Welcome to Orinda by Mayor Amy Worth:** Mayor Worth welcomed all to Orinda and introduced current and former mayors, council members, and city staff.

**Deadline for December 6 agenda is 5:00 p.m. Tuesday, November 20, 2018.**

Dear Gary,

I am applying for the open Hazardous Materials Commission seat for the Contra Costa Mayors Conference. I am currently Mayor of El Cerrito and on the Executive Board of the Contra Costa Mayors Conference.

In addition, I am an elected member of the Sierra Club Bay Chapter Executive Committee and Chair of the West Contra Costa Group of the Bay Chapter.

My experience in my volunteer work on the Sierra Club Bay Chapter as well as being an appointed Board member of the League of CA Cities-East Bay Division and the Environmental Quality Committee also qualifies me to be a Candidate for the Hazardous Materials Commission.

I humbly ask my fellow Colleagues, Council members, and Mayors for your support.

Sincerely,

Gabe Quinto  
Mayor - City of El Cerrito  
Board member - Contra Costa Mayors Conference