



COUNTY MAYORS CONFERENCE

MAYORS CONFERENCE MEETING

Thursday, November 1, 2018

Hosted by the City of Orinda

Orinda Library Auditorium
26 Orinda Way, Orinda, CA

6:30 P.M. BUSINESS MEETING

Program will feature a presentation by Lara DeLaney, Director, Contra Costa County Office of Reentry & Justice and Donte Blue, Deputy Director ORJ: “Justice Reforms in Contra Costa County, post AB 109 - Public Safety Realignment.”

Buffet Dinner with Vegetarian Option follows at Community Center

DINNER RESERVATIONS ARE MADE THROUGH THE CITY OF ORINDA

RSVP to: Sheri Smith, City Clerk, ssmith@cityoforinda.org 925-253-4221

RESERVATION DEADLINE: 5pm, THURSDAY, OCTOBER 25, 2018

Dinner Reservations: Two dinners are prepaid for each City.

Please RSVP with the names and titles of all attendees.

Others interested in having dinner should call or email the City of Orinda, as noted above, and pay for their dinner at the door or mail payment to: **City of Orinda, Attn: Sheri Smith, 22 Orinda Way, Orinda, CA 94563**

Individuals will be billed for reservations made but not cancelled by the deadline. Dinner Cost: \$50.00

DIRECTIONS TO
ORINDA LIBRARY AUDITORIUM
26 Orinda Way

From Highway 24 Westbound:

- Take the Orinda exit. At the division of the exit ramp, go right toward Orinda Village.
- Turn right on Santa Maria Way.
- Turn left on Orinda Way. The library is about a block down on your right.

From Highway 24 Eastbound:

- Take the Orinda exit, and turn left at Camino Pablo (go under the BART station).
- Turn right at Santa Maria Way.
- Turn left on Orinda Way. The library is on your right.

Southbound From El Sobrante/Richmond:

- From San Pablo Dam Rd. travel to Orinda Way and turn left.
- Go through Orinda Village. The library is past the Community Center on your left.

Public Transit:

- From the Orinda BART station take [County Connection](#) bus # 126 Orinda Miner Loop Rd.
- The bus stops in front of the Orinda Library/Orinda Community Center.
- On foot from the Orinda BART station, cross the walking bridge and follow the path to the left to walk down to Camino Pablo Road. Stay on the path as it turns up to go over the freeway and continue until the path ends at Orinda Way. Follow Orinda Way for 1 1/2 blocks to the library at 26 Orinda Way.



C O U N T Y M A Y O R S C O N F E R E N C E

Thursday, November 1, 2018

Hosted by the City of Orinda

6:30 P.M. BUSINESS MEETING

Call to Order; Pledge of Allegiance; Roll Call:

1. Program: Presentation by Lara DeLaney, Director, Contra Costa County Office of Reentry & Justice and Donte Blue, Deputy Director O.R.J. “Justice Reforms in Contra Costa County, post AB 109 - Public Safety Realignment.”

2. Approval of Minutes: (attached) of the October 4, 2018 Conference Meeting in Hercules.

Recommended Action: Move to approve October 4, 2018 Conference minutes.

3. Conference Appointments to the Contra Costa Hazardous Materials Commission (CCHMC): The current four-year terms of office of Martinez Vice Mayor Lara DeLaney as a member and of Pleasant Hill Council Member Matthew Rinn as an alternate member on the CCHMC will expire December 31. Accordingly, the Conference needs to make appointments for new terms at the November 1, 2018 meeting.

There were no nominations for these positions by agenda time. As a result, the Conference may take nominations from the floor and make

appointments or carry over this item for appointments to be made at the December meeting.

4. City Selection Committee appointment to the Bay Area Air Quality Management District (BAAQMD) Board: The current two-year term of Martinez Council Member Mark Ross as a member of Board of the BAAQD will expire on January 6, 2019. The City Selection Committee will be making a new appointment to this Board for a term ending January 1, 2021. Council Member Ross has applied to be reappointed to this position. (Email of nomination attached). There were no other nominations.

Recommended Action: Move to apply Conference rule and appoint Martinez Council Member Mark Ross to a member position on the BAAQMD for a term ending January 1, 2021.

5. City Selection Committee appointment to the Contra Costa Local Agency Formation Commission (LAFCO): Lafayette Mayor Don Tatzin is retiring from office in December 2018. There is a need to appoint a new Cities Representative to LAFCO for the remainder of the term starting January 1, 2019 and ending May 4, 2020. The City Selection Committee will be making a new appointment for this term at the November 1, 2018 meeting.

Richmond Mayor Tom Butt, who currently serves as an Alternate member of LAFCO appointed by the Mayors Conference, and Antioch Mayor Sean Wright have each submitted a letter of nomination. (Both Attached.)

Recommended Action: Since there were two nominations for this position, the City Selection Committee will allow each candidate up to two minutes to make a statement to the Committee and then, following an election, will appoint a member to LAFCO for the balance of a term ending May 4, 2020.

6. Adoption of 2019 Mayors Conference Budget. At their October 4, 2018 meeting, the Conference Executive Committee recommended adoption of a budget for 2019 that represents a slight increase from the 2018 budget. As required by the Conference bylaws, this includes adoption of the schedule of Conference meeting locations for 2019 as well. (Agenda report attached.)

The budget, if adopted, will result in dues for 2019 that are modestly increased from 2018. This is a result of having spent down Conference reserves over the last several years. This practice will end with the 2019 budget, resulting in a small increase in dues. The budget for 2019 also increases the charge for pre-paid meals by \$5 per meal. There will be adjustments to the billings for 2019 as a result of both of these changes and of changes in the population estimates for each city.

Recommended Action: Move to adopt the 2019 Conference Budget and the schedule of meeting locations for 2019 as recommended by the Executive Committee.

7. Conference Appointee Reports: This item is the time when city representatives to area-wide boards, commissions, and agencies may report on relevant activities of the agency to which they are appointed.

8. Chair Announcements:

9. Mayor Announcements:

10. State and Federal Legislator Announcements:

11. County Supervisor Announcements:

12. League of California Cities Update: Samantha “Sam” Caygill, East Bay Division Public Affairs Manager.

13. Public Comments: *Members of the public are advised that public comments should be confined to items not on the agenda and should be limited to **no more than 2 minutes in length**. Also, no more than one speaker from any organization should address the mayors on the same evening.*

14. Welcome to Orinda by Mayor Amy Worth:

15. Adjourn to December 6, 2018 meeting in Walnut Creek.

**Deadline for December agenda is 5:00 p.m.
Tuesday, November 21, 2018.**

Brown Act Reminder: The Contra Costa Mayors Conference has a policy of complying with the letter and spirit of open meeting laws. Generally, off-agenda items may be taken up only if:

- 1. Two-thirds of Conference voting members find a need for immediate action exists and the need to take action came to the attention of the Conference after the agenda was prepared (Note: If fewer than two-thirds of Conference members are present, taking up an off-agenda item requires a unanimous vote); or*
- 2. A majority of the Conference finds an emergency (for example: work stoppage or disaster) exists.*

A majority of any city council may not, consistent with the Brown Act, discuss specific substantive issues among themselves at Conference meetings. Any such discussion is subject to the Brown Act and must occur in a City Council meeting that complies with Brown Act requirements.

UPCOMING 2018 MEETINGS

December 6, Walnut Creek.

UPCOMING 2019 MEETINGS

January 10, Richmond;

(Note that this meeting is one week later than usual because of the New Year holiday.)

February 7, Concord;

March 7, San Ramon;

April 4, Oakley;

May 2, Lafayette;

June 6, Moraga.

MINUTES
Thursday, October 4, 2018
CONTRA COSTA MAYORS CONFERENCE
Hosted by the City of Hercules

CALL TO ORDER: Chair Karen Stepper called the meeting to order at 6:30 pm.

ROLL CALL OF CITY DELEGATES:

Lafayette: Vice Mayor Cameron Burks
Martinez: Council Member Mark Ross
Moraga: Mayor Dave Trotter
Oakley: Council Member Sue Higgins
Orinda: Mayor Amy Worth
Pinole: Mayor Timothy Banuelos
Pittsburg: Vice Mayor Sal Evola
Pleasant Hill: Council Member Michael Harris
Richmond: Mayor Tom Butt
San Pablo: Mayor Genoveva Calloway
San Ramon: Council Member Dave Hudson
Walnut Creek: Mayor Justin Wedel
Antioch: Mayor Sean Wright
Brentwood: Mayor Bob Taylor
Clayton; Council Member Julie Pierce
Concord: Council Member Laura Hoffmeister
Danville: Mayor Newell Arnerich
El Cerrito: Mayor Gabriel Quinto
Hercules: Mayor Chris Kelley

Chair: Council Member Karen Stepper

The above delegates represented a quorum.

1. Chair Stepper called upon Moraga Mayor Dave Trotter who announced the sad news that his Moraga colleague, Town Councilmember Jeanette Fritzky passed away on Friday September 28. He noted that Jeanette was a valued, thoughtful, and conscientious Councilmember whose contributions will be warmly remembered and sorely missed both in Moraga and at the Mayors Conference. After the announcement a moment of silence was observed by all present.
2. **Program:** Presentation by Cindy Gershen regarding Farm-To-Taste Project being developed in cooperation between Mount Diablo School District, Contra Costa

Television, and schools in Contra Costa County to educate all students in the county about sustainability, wellness, and proper eating habits.

3. **Approval of Minutes:** of the September 6, 2018 Conference meeting in Clayton.

ACTION: Motion to approve the September 6, 2018 Conference minutes passed unanimously.

4. **Conference Appointments to the Contra Costa Hazardous Materials Commission (CCHMC):** The current four-year terms of office of Martinez Vice Mayor Lara DeLaney as a member and of Pleasant Hill Council Member Matthew Rinn as an alternate member on the CCHMC will expire December 31. Accordingly, the Conference will be making new appointments for new terms at the November 1, 2018 meeting. Both current appointees are eligible to serve new terms.

Any person interested in serving in either of these positions should submit a letter of nomination to the Executive Director at: gjpokorn@lmi.net no later than 5 p.m., Tuesday, October 16, 2018.

5. **City Selection Committee appointment to the Bay Area Air Quality Management District (BAAQMD) Board:** The current two-year term of Martinez Council Member Mark Ross as a member of Board of the BAAQD will expire on January 6, 2019. Accordingly the Mayors Conference, acting as the City Selection Committee will be making a new appointment to this Board for a term ending January 1, 2021 at the November 1, 2018 meeting. Council Member Ross is eligible to serve another term.

Any person interested in serving in this position should submit a letter of nomination to the Executive Director at: gjpokorn@lmi.net no later than 5 p.m., Tuesday, October 16, 2018.

6. **City Selection Committee appointment to the Contra Costa Local Agency Formation Commission (LAFCO):** Lafayette Mayor Don Tatzin is retiring from office in December 2018. As a result, there is a need to appoint a new Cities Representative to LAFCO for the remainder of the term starting January 1, 2019 and ending May 4, 2020. Accordingly the Mayors Conference, acting as the City Selection Committee, will be making a new appointment to this term at the November 1, 2018 meeting.

Any person interested in serving in this position should submit a letter of nomination to the Executive Director at: gjpokorn@lmi.net no later than 5 p.m., Tuesday, October 16, 2018.

7. Conference Appointee Reports:

- Hercules Mayor Chris Kelley noted that nominations are open for East Bay EDA Innovation Awards and will close October 19. The Awards will be given in March 2019. She also announced a West County Economic Summit at the Craneway Pavilion in Richmond on Oct. 24.
- Moraga Mayor Dave Trotter presented information about East Bay Regional Measure FF, on the November Ballot, that, if approved, will extend existing voter-approved local funding for Regional Park and open space needs in west Contra Costa and Alameda counties without increasing taxes.
- Newell Arnerich noted that the Contra Costa Transportation Authority is about to award the contract for the CA 4/I-680-interchange project. He also noted that the Gomentum Station testing program for autonomous vehicles has been turned over to private sector operation headed by the regional AAA organization.
- Dave Hudson & Mark Ross noted that the “Diesel Free in ‘33” campaign got off to a good start and that the Air Board is pursuing funding from the Volkswagen settlement to build more electric vehicle charging stations in the Bay Area.

8. **Chair Announcements:** Chair Karen Stepper introduced several elected officials in attendance and thanked them for attending. She also announced that there would be an Executive Committee meeting next month preceding the regular meeting.

9. Mayors Announcements:

- Bob Taylor noted that Brentwood opened their new library Saturday, Sept. 29 and had over 4,000 users the first day.
- El Cerrito Mayor Gabe Quinto noted that El Cerrito Assistant City Manager Karen Pinkos, who will become City Manager in January, was installed as the new President of the International City and County Management Association at the group’s recent annual conference.
- Moraga Mayor Dave Trotter introduced Moraga’s new Council Member Renata Sos, noting that she is a past member of the Moraga Planning Commission and a Past President of the California Board of Accountancy.

10. **Federal and State Legislative Update:** None.

11. **County Supervisor announcements:** Supervisor Federal Glover welcomed all to District 5, noted that election season is upon us, announced that new BART cars will be built in Pittsburg, and expressed support for the Farm-To-Taste Project, encouraging all cities to join in sponsorship.

12. **League of California Cities Update:** Samantha “Sam” Caygill, East Bay Division Public Affairs Manager noted many legislative bills that the League had either encouraged the

Governor to sign or veto, noting that the League had about a 68% success rate. Sadly A.B. 2923 was not vetoed.

13. **Public Comments**: Susan Morgan of the East County Fire District announced a Special District Association meeting in October; Satinder Mali of Cal. State East Bay announced a STEM Festival to be held on the Concord Campus; Buffy Wicks, candidate for Legislature, introduced herself.

14. **Welcome to Hercules by Mayor Chris Kelley**: Mayor Kelley welcomed all to the eastern edge of Hercules and introduced current and former mayors and council members and city staff.

15. **Moraga Mayor Dave Trotter moved that the October 4, 2018 meeting of the Mayors Conference be adjourned to November 1 in Orinda in honor and memory of Jeanette Fritzky. Motion was approved unanimously.**

Deadline for November 1 agenda is 5:00 p.m. Tuesday, October 16, 2018.

UPCOMING 2018 MEETINGS

Nov. 1, Orinda;

December 6, Walnut Creek.

2019 MEETINGS

January 10, Richmond;

(Note that this meeting is one week later than usual because of the New Year holiday.)

February 7, Concord;

March 7, San Ramon;

April 4, Oakley;

May 2, Lafayette;

June 6, Moraga.

Dear Mr. Pokorny,

Please consider this my self-nomination to be considered for re-appointment by the Contra Costa Mayor's Conference to the Bay Area Air Quality Management District at the November 1, 2018 meeting.

I have been consistent and engaged in representing our cities and constituents with the goal of improving the air we all breathe in Contra Costa.

Furthermore, I also have sought to increase the opportunity and amounts of grant funding awarded to our cities, and will continue to do so. We will have many chances in the coming two years to provide funding for electric car charging stations, and other items that will help meet the Bay area goals of reducing pollution and reducing greenhouse gases.

I endeavor to be a thoughtful member of the board, and act as I believe our Contra Costa cities would want themselves represented with regards to refineries, other industrial sources, residential wood smoke, and other pollution controls that are under the purview of the Bay Area Air Quality Management District.

The results have been noticeable, and in some cases remarkable, in the reduction of the pollutants and toxics that have been entering the lungs of us all in the East Bay. If we could just stop the wildfires, we'd be even better off!

Again, I put forth my name forward for nomination to the position of Mayor's conference representative to the Bay Area Air Quality Management District.

Sincerely,

Mark Ross

Councilmember

City of Martinez

Mark Ross

Ross Company, Realtors

RCR Property Management

928 Main Street, Martinez, Ca. 94553

BRE#'s: M.Ross 00888401 Ross Co. RE 01974038

Office 925-372-8400, ext. 13

Cell/Text 925-212-8127

Fax 925-372-4715

[*markrcrmtz@sbcglobal.net*](mailto:markrcrmtz@sbcglobal.net)



October 10, 2018

Gary Pokorny, Executive Director
Contra Costa Mayors Conference
2221 Spyglass lane
El Cerrito, CA 94530
gipokorn@lmi.net

Subject: LAFCO Appointment as Cities Representative

Dear Gary,

Please consider this my self-nomination for appointment as one of the two Cities Representatives to LAFCO.

I have served dutifully as the only alternate for the two Cities Representatives since being selected by the Contra Costa Mayors Conference in 2011, and I have consistently filled in for absent commissioners almost every time one has been unavailable.

In addition to 19 years on the Richmond City Council and 3 ½ years as mayor, I bring decades of experience as a practicing architect and planner, which has proven valuable in evaluating LAFCO decisions involving land use, subdivisions and annexations.

Sincerely,

Mayor Tom Butt
City of Richmond



October 16, 2018

Contra Costa Local Agency Formation Commission (LAFCO)
Remainder Term Ending Starting January 1, 2019 and ending May 4, 2020

Dear Mayors and City Officials:

I would be pleased to serve as one of your representatives on the Contra Costa Local Agency Formation Commission (LAFCO).

As the elected Mayor of Antioch, we recently worked through important land issues in our open space regarding future development. We were able to work collaboratively with Save Mt Diablo, Greenbelt Alliance, Developers and our citizens to find a balance between the regions need for more homes and the importance of protecting beautiful open space for generations to come. I continue to work with East Bay Regional Parks to actually open the space for public trails and uses to improve our quality of life.

With this potential appointment I bring an opportunity to represent a portion of Contra Costa County that is underrepresented on our many of our boards, a balanced and reasonable approach to housing and open space and the ability to collaborate.

I would be honored to represent the Conference of Mayors on this important board and ask for your vote.

Sincerely,

A handwritten signature in black ink that reads 'Sean Wright'.

Mayor, City of Antioch

swright@ci.antioch.ca.us

Co-Founder EC2: The Collaborative- An East Contra Costa County Economic development Organization

Former CEO- Antioch Chamber of Commerce- 7 years

Executive Director- East County Business Education Alliance



DATE: November 1, 2018

To: Mayors Conference Board

FROM: Gary F. Pokorny, Executive Director

PROPOSED 2019 CONFERENCE BUDGET

The Conference bylaws provide that an annual budget shall be prepared by the Executive Director, reviewed by the Executive Committee, and presented to the full Conference Board for adoption. The attached budget was reviewed and unanimously approved by the Executive Committee at their October 4, 2018 meeting and is presented here for adoption by the Conference Board of Directors.

BACKGROUND:

Attached is the proposed 2019 Conference Budget. The proposed expenditures remain essentially the same as for 2018 with one exception. It is recommended that meal assessments be increased by \$5 per meal for 2019. A poll of the city managers indicates that for a majority of cities the \$50 price point results in those cities having to subsidize not only the meals of mayors and council members in attendance, but also of members of the public who attend the meetings and stay for dinner at the posted rate of \$50. It should be noted that a minority of city managers indicated that the \$50 price point was adequate for their cities.

In addition, this budget proposes an increase in aggregate dues of \$3,000. The era of dues stability enabled by utilizing modest amounts of historically accumulated reserves each year to avoid cost increases to member cities has ended. We have reduced the cash balance to an appropriate level. Thus, we need to increase the annual dues by this amount to avoid further reducing our cash reserves to dangerously low levels. Conference reserves will no longer decrease if this budget is adopted, and will remain sound for the foreseeable future.

If this budget is adopted, there will be minor increases in dues for individual cities due to changes in population estimates for the various jurisdictions and the dues increase, but dues will remain essentially the same for each city as in prior years as the adjustment is modest when spread over all 19 cities. The \$10 per month increase (\$5 times two pre-paid attendees) per city in pre-paid meal costs is also relatively modest.

Conference reserves will no longer decrease if this budget is adopted, and will remain sound for future operations.

SCHEDULE OF MEETING LOCATIONS FOR 2019:

The Conference bylaws provide that a schedule of meeting locations for each upcoming year be adopted by the full Conference prior to the end of the year. Attached is such a schedule for 2019. It is recommended that this schedule be incorporated as a regular part of the budget adoption process.

RECOMMENDATION: Move to recommend the Attached Mayors Conference 2019 Operating Budget and schedule of meeting locations for 2019 to the full Mayors Conference Board for adoption at the November 1, 2018 Conference meeting in Orinda.

**CONTRA COSTA MAYORS CONFERENCE
PROPOSED 2019 BUDGET**

	2017 ACTUAL	2018 BUDGET	2018 ESTIMATED	2019 PROPOSED	BUD.- BUD. CHANGE
<u>EXPENSES</u>					
Ex. Dir.	32,000	32,000	32,000	32,000	-0-
Auto Exp.	466	700	500	600	(100)
Web/Phone	535	650	550	600	(50)
Supplies	710	500	600	650	150
Meet. Exp.	1,200	1,550	1,550	1,550	-0-
Training	-0-	-0-	-0-	-0-	-0-
Contingency	-0-	400	-0-	400	-0-
Exp. Sub-tot.	34,911	35,800	35,200	35,800	-0-
P.-Pd. Dinners	22,800	22,800	22,800	25,080	2,280
TOTAL EXP.	57,711	58,600	58,000	60,880	2,280
<u>REVENUES</u>					
Dues	33,000	33,000	33,000	36,000	3,000
P.-Pd. Din.	22,800	22,800	22,800	25,080	2,280
Int. Income.	20	20	20	20	-0-
Total Rev.	55,820	55,820	55,820	61,100	5,280

SCHEDULE OF 2019 CONFERENCE MEETING LOCATIONS AND DATES*

January 10 - Richmond (One week later than usual because of holiday closings in many cities.)

February 7 – Concord

March 7 - San Ramon

April 4 – Oakley

May 2 – Lafayette

June 6 – Moraga

July 11 – Pleasant Hill (One week late because of July 4 holiday)

August 1 – Brentwood

September 5 – San Pablo

October 3 – Antioch

November 7 – El Cerrito

December 5 – Martinez

** Note that cities may trade meeting dates for local convenience between and among themselves as long as they provide sufficient advance notice to the Conference to allow proper notification of all parties who may wish to attend Conference meetings.*

Likewise, a meeting date may be changed if another meeting is subsequently scheduled that may reasonably be expected to create a conflict for a significant number of mayors. Examples would be a League of California Cities meeting or an East Bay League Division meeting.